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7 July 1953

Chief, FE

	MEMORANDUM FOR	: PDC	
	VIA	: FE/ADMIN	25X1A6a
	SUBJECT	: Request for up-grading of slot 109, Overseas T/O	20, (,,, (0.0)
25X1A6a 	l. It is on the Reports, GS-11	requested that slot 109, Intelligence Officer, Reports, Garage overseas T/O be up-graded to Intelligence Officer,	
25X1A9 25X1A6a	Preser	t incumbent is under the general supervision of the he is responsible for the following:	
	political	(a) analysis, correlation evaluation and preparation for ion of intelligence information pertaining to military, and/or social situations and events having bearing on ace targets in the area;	25X1A6a
		(b) answers queries from hq., for clarification and tion of certain reports or portions submitted to hq., clarification;	
	formation	(c) studies intelligence guides and studies on in- prepared by headquarters;	25X1A6b
	25X1A6b	(d) acts as case officer	
		(e) maintains station positive reports files and records	;
:* 		(f) acts as Administrative officer	25X1A6b
		(g) acts as Finance officer 25X1A6b	25X1A6b
25X1A6b	and	(h) assists in preparation and maintenance of files and records.	
			25X1A9a

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